

Peel Development Commission SPONSORSHIP REQUEST FORM

PLEASE NOTE: Sponsorship of amounts up to \$10,000 require the completion of this sponsorship request form.

ORGANISATION DETAILS

Organisation responsible for the project/initiative or event	
Address	
Contact person	
Position of contact person	
Phone number of contact person	
Email address	
Organisation's brief background and history	
Applicants' organisational structure/operations (e.g. paid/voluntary staff, registered office, loaned space or home-based etc.)	
Any previous sponsorship from PDC – provide details	

PROJECT/INITIATIVE/EVENT DETAILS

Project/initiative/event name	
Date(s) of project or event	
Total project/event budget	
Sponsorship request	
Please provide specific details of what the PDC sponsorship funds will be used for within the project/initiative or event	<i>Note: PDC funds cannot be used for the supply of alcohol.</i>
Brief description of the project/initiative/event	

Target audience and engagement or expected attendance numbers (if an event)		
Expected outcomes of the project/initiative/event e.g. how will it benefit regional development in Peel?		
Have you had a discussion with anyone at the PDC regarding this sponsorship? If so, who?		
Details of requests for sponsorship from other agencies, organisations or businesses		
Name	Amount Requested	Comments (include if sponsorship is approved or pending)
APPLICANT DECLARATION		
<p>I declare as a representative of the above named organisation, that the information supplied is true and accurate to the best of my knowledge.</p> <p>Should this request for sponsorship be approved I/we agree to:</p> <ul style="list-style-type: none"> • Provide a tax invoice (on request). • Acknowledge the PDC's contribution in an appropriate form. • Seek approval for the use of the PDC logo prior to any publication. • Only use the PDC sponsorship funding as detailed in this application form. • Repay to the PDC any unspent funds not used to complete the project or event detailed in this application form. • Complete a post project/event report at the conclusion of the project. 		
Name:	Date:	
Signature:		
RETURNING YOUR COMPLETED SPONSORSHIP APPLICATION		
<p>Please email your completed application to: eo@peel.wa.gov.au</p> <p>Or post to: Peel Development Commission PO Box 543 MANDURAH WA 6210</p> <p>If you have any questions about the completion of this form, please contact the Commission on 08 9535 4140.</p>		
INTERNAL OFFICE USE ONLY		
Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>	Amount approved: \$	Date of Decision: